



DR. BUU NYGREN *PRESIDENT*
RICHELLE MONTOYA *VICE PRESIDENT*

The Navajo Nation | Yideeskáądi Nitsáhákees

April 23, 2024

TRANSMITTAL

TO : Arbin Mitchell, Executive Director
 Division of Community Development (DCD)

FROM : *Cordell Shortey* *4/23/24*
 Cordell Shortey, Contracting Officer
 Contracts & Grants Section (CGS) / OMB

SUBJECT : Navajo Nation Fiscal Recovery Funds (NNFRF) for DCD Construction Project - Central Support & Regulatory Services

I. Information on Contract (per Original Award):

Division of Community Development - Central Support & Regulatory Services	U.S. Treasury American Recovery Plan Act (ARPA)	21.027
Title of Contract	Funding Agency	CFDA No. - Federal
CJY-41-21	2022	03/11/2021 to 12/31/2026
Grant No.	Amount	Term - Begin and End Date
	\$ 3,479,576.00	

II. Data Entered in FMIS Regarding:

- New Contract or Grant Company No. 8059 Business Unit (K#) K2115516
- Contract Mod No. _____
- Amt of Budget Increase \$3,479,576.00 \$0.00 to \$3,479,576.00
- Budget Period - Extend End Date: From _____ To _____
- Other, specify: _____

Authorizing Document - Attached:

- Contract / Agreement - Date executed _____
- NNC / Committee Resolution - No. & Date _____
- Other, specify: Navajo Nation Council Resolution CJY-41-21

III. Comments by CGS:

Budget received on April 12, 2024 is authorized for implementation pursuant to FY 2024 NN BIM Appendix K Section II and approved by President Dr. Nygren on March 9, 2024.

Attachment
 Copy: Contract files
 Contract Accounting / OOC / DPM
 Lisa Jymm, Executive Director - NN FRF Office

Revised February 2023

Handwritten signature and date: 4/23/24



THE NAVAJO NATION
AAI CHECK OFF LIST
FOR NEW COMPANY or BUSINESS UNIT

NOTIFICATION ON NEW COMPANY AND BUSINESS UNIT ADDED, PLEASE COMPLETE AAI CHECK OFF LIST

Company	*New Business Unit	Description	*Facility/Job Site#
8059	K2115516	US Treasury – DCD Project Management Services	55261
ENTERED BY (Step A to F) :		EXPLANATION/REFERENCE NO:	DATE:
Germaine Jones <i>4/18/24</i>		Setup New Business Unit	4/18/2024

TASK	√	TASK DESCRIPTION	APPLIC	TASK EXPLANATION
A. Create New Fund		1. Copy Address Book Record – “O” Search Type (Company ST)	P01012	Use “COPY” of similar Address Book. Complete vital fields: 1) Enter Tax ID 860092335, 2) Related Address tab-5 th Address Number field enter “10” (Gen Fund)
		2. Add Fund/Company (CO)	P0010	Use “ADD” in CO Names & Numbers-Setup, use CO 10 info, *CO Number. & *CO Address number are identical.
B. Create Balance Sheet Business Unit		Create Balance Sheet BU by Copying	P0006	Use “COPY” of similar Balance Sheet (BS) Business Unit
C. Attach Objects to Balance Sheet BU		1. Operating	P09804	Copy from Model “1” Bus Unit to BS Business Unit (Object range 0100 thru 0999 only)
D. Create New Business Unit *:		1. a) Operating BU (or)	P0006	Use “COPY” of similar Business Unit.
		3. a) Operating BU-Create AB Facility	P0006	In BU Master “More” tab-Address Number (Job Site) field-Visual Assist search type “F” (facility), select AB#
	√	1. b) Project BU (Job)	P51006	Use “COPY” of similar Pr
	√	2. Project Job Dates	P51006	Create extended master, se
	√	3. b) Project BU-Create AB Facility	P51006	In Job Master “More” tab <i>Entered 02/18 Fund Source + Extended Job Date</i> field- Visual Assist search type “F” (facility), select AB#
E. Attach Objects to Business Unit		1. a) Operating (or)	P09804	“Copy” from model BU 2 to IS BU (Obj 1000 thru 9999)
	√	1. b) Projects BU (Job)	P51091	“Copy” from Job Cost Code “CG1” Chart Type to Job #
F. Create ICCC AAI (New CO only)		1. Operating BU (or)	P0012	“Copy” similar Company “ICCC” AAI item no. Change BU and CO Fields only (must be identical)
		2. Project BU		
SET-UP VERIFIED BY:		DATE:	COMMENTS/ACTION:	
<i>Rachael</i>		<i>4/19/24</i>	<i>Verified new BU setup.</i>	

AUTOMATIC ACCOUNTING INSTRUCTIONS
 (Forward to responsible section/module immediately)

MODULE	ITEM#	AAI DESCRIPTION	APPLIC	INITIAL	DATE
GEN ACCT'G	ICCC	Intercompany Settlements	P0012	New Company Only	
ACCOUNTS PAYABLE	PB	Default Bank Account (10.0120.02)	P0012	New Company Only	
	PC	Payable Class Code	P0012	New Company Only	
	PCPREP	Prepaid Voucher Offset	P0012	New Company Only	
	PCRETN	Retainage (Contract)	P0012	New Company Only	
	PKD	Discounts Available	P0012	No Discounts	
	PKL	Discounts Lost	P0012	No Discounts	
FIXED ASSETS	DEPN	*Depreciation Default Values	P12002	New BU's	
PURCHASING	4320	Received Not Vouchered	P40950	New Company Only	
		*Setup Hold Codes for each new BU(B1)	P42090	New BU's	
		*Review Hold Budget Review Hold (RW)	P42090	New BU's	
		Set default A/B for each BU		New Company Only	
		Add Purchasing Tolerance rules	P4322	New Company Only	
		*Set-up Branch/Plant Constant & Set-up Address Number	P41001	New BU's	
SECURITY	Not yet	BU Security		Not Applicable	
RETURN COMPLETED FORM TO ISSUING DEPARTMENT					



The Navajo Nation
 Yideeskáądi Nitsáhákees

DR. BUU NYGREN *PRESI*
RICHELLE MONTOYA *VICE PRESIDENT*

MEMORANDUM

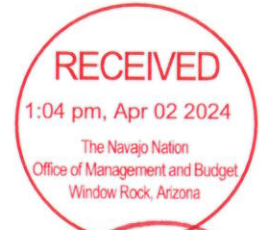
TO : Dominic Beyal, Executive Director
 Navajo Nation Office of Management & Budget

 Cordell Shortey, Contracting Officer
 Navajo Nation Office of Management & Budget

FROM : *Lisa Jymm*
 Lisa Jymm, Executive Director
 Navajo Nation Fiscal Recovery Fund Office

DATE : February 2, 2024

SUBJECT : Utilizing the unallocated Central Support Funds



The Navajo Nation Fiscal Recovery Fund Office is requesting the use the amount of unallocated central support funds in the amount of \$3,479,576.00 for the Division of Community Development for Project Management Services, as part of the Administrative Costs allocated to the Executive Branch per CJY-41-21, Section Seven.

K2115516

No.	Description	Category	\$
1	DCD – Project Management Services	3.5	\$3,479,576
		TOTAL:	\$3,479,576

Attached are:

1. The memo from Arbin Mitchell, the Division Director of Community Development, for the request.
2. The memo from Dr. Buu Nygren, Navajo Nation President, approving the request for the Division of Community Development.
3. The Navajo Nation Department of Justice Initial Eligibility Determination for Navajo Nation Fiscal Recovery Funds, which deems this project eligible.
4. The signed Navajo Nation Budget Forms in the amount of \$3,479,576 for use in the Navajo Nation’s (FMIS) Financial Management Information System.
5. A copy of Navajo Nation Council Resolution CJY-41-21, Section Seven.

If you have any questions, please feel free to contact me by phone at (928) 309-5535. Thank you.

cc: Germaine Jones, Deputy Contracting Officer, OMB
 Christine Chavez, Director, Contract Acctg/OOC

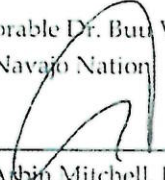


The Navajo Nation **DR. BUU NYGREN** *PRESIDENT*
Yideeskáadi Nitsáhákees **RICHELLE MONTOYA** *VICE PRESIDENT*

March 11, 2024

MEMORANDUM

TO: Honorable Dr. Buu Van Nygren, President
The Navajo Nation

FROM: 

Mr. Arbin Mitchell, Division Director
Navajo Nation Division of Community Development

RE: Request to Utilize the Unallocated Central Support Funds

As discussed previously this request for the \$3,479,576.00 is to cover the costs of pre-design, archeological clearances, and related tasks that were not included in the chapter's Expenditure Plan budgets. Many of the ARPA projects need these tasks performed before implementing their chapter projects. The IDIQ firms would help fulfill those tasks in order to complete the projects.

Additionally, the IDIQ firms assisted the Office of the President/Vice-President to conduct viability assessments for ARPA subrecipient agreements and projects. This was not included in the original budget; however, the work was completed.

Your approval to use the unallocated Central Support funds of \$3,479,576.00 to address the tasks above will be greatly appreciated.



DR. BUU NYGREN **PRESIDENT**

RICHELLE MONTOYA **VICE PRESIDENT**

The Navajo Nation | Yideeskáądi Nitsáhákees

MEMORANDUM

TO: Navajo Nation Division of Community Development
Mr. Arbin Mitchell, Division Director
PO Box 1904
Window Rock, AZ 86515

DATE: March 9, 2024

SUBJECT: APPROVAL of Navajo Nation Fiscal Recovery Funds (NNFRF) for NNFRF Central Support & Regulatory Services for the Division of Community Development

Per NNC Resolution CJY-41-21, Navajo Nation Council established the Navajo Nation Fiscal Recovery Fund (NNFRF) and the Expenditure Authorization Process for ARPA/FRF funding. The resolution was signed into law on August 2, 2021. SECTION SEVEN of the resolution includes an immediate allocation of Navajo Nation Fiscal Recovery Funds to fund central support and regulatory programs.

The Navajo Nation Division of Community Development submitted a project description form for Project Management Services for ARPA Fund Construction Projects. The Department of Justice has reviewed the form and determined the project eligible. The following is a summary of their determination:

Description:	Amount:	Approved Expenditure Category:
Project Management Services	\$3,479,576	3.5 Public Sector Capacity

\$3,479,576 is being awarded as the remaining balance of the Executive Branch Central Support Costs as of March 1, 2024. Included in this memo is the DOJ eligibility determination form for the Division of Community Development, Office of Management and Budget, and the Office of the Controller records. Please submit a copy of the entire signed project description forms to include the necessary Navajo Nation Budget Form to OMB in order to establish the budget to move forward with your project.

The resolution contains additional provisions, including a section to authorize funding for central support and regulatory services and a section authorizing the establishment of a NN Fiscal Recovery Fund Office within the Office of the President and Vice-President (OPVP).

Sincerely,

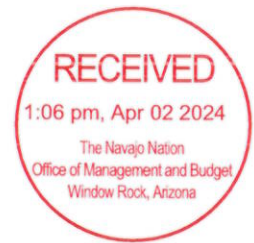
A blue ink signature of Dr. Buu Nygren, consisting of stylized initials and a surname, written over a horizontal line.

Dr. Buu Nygren, President

THE NAVAJO NATION



**NAVAJO NATION DEPARTMENT OF JUSTICE
OFFICE OF THE ATTORNEY GENERAL**



ETHEL B. BRANCH
Attorney General

HEATHER CLAH
Deputy Attorney General

**DEPARTMENT OF JUSTICE
INITIAL ELIGIBILITY DETERMINATION
FOR NAVAJO NATION FISCAL RECOVERY FUNDS**

RFS/HK Review #: HKA0010

Date & Time Received: 8/10/2023 at 16:12

Date & Time of Response: 8/17/2023 at 15:00

Entity Requesting FRF: Division of Community Development

Title of Project: Project Management Services for ARPA Funded Construction Projects

Administrative Oversight: Office of the President and Vice President

Amount of Funding Requested: \$20,000,000

Eligibility Determination:

- FRF eligible
 FRF ineligible
 Additional information requested

FRF Eligibility Category:

- (1) Public Health and Economic Impact
 (2) Premium Pay
 (3) Government Services/Lost Revenue
 (4) Water, Sewer, Broadband Infrastructure

U.S. Department of Treasury Reporting Expenditure Category: _____

3.5, Public Sector Capacity: Administrative Needs

Returned for the following reasons (Ineligibility Reasons/Paragraphs 5.E.(1)-(10) of FRF Procedures):

- | | |
|--|--|
| <input type="checkbox"/> Missing Form | <input type="checkbox"/> Expenditure Plan incomplete |
| <input type="checkbox"/> Supporting documentation missing | <input type="checkbox"/> Funds will not be obligated by 12/31/2024 |
| <input type="checkbox"/> Project will not be completed by 12/31/2026 | <input type="checkbox"/> Incorrect Signatory |
| <input type="checkbox"/> Ineligible purpose | <input type="checkbox"/> Inconsistent with applicable NN or federal laws |
| <input type="checkbox"/> Submitter failed to timely submit CARES reports | |
| <input type="checkbox"/> Additional information submitted is insufficient to make a proper determination | |

Other Comments: Please note that we have modified the requested expenditure code from 7.1 (Administrative Expenses) to 3.5 (Public Sector Capacity: Administrative Needs).

The modified expenditure code is a better fit for Treasury's reporting purposes.

Name of DOJ Reviewer: Mel M. Rodis, Assistant Attorney General, Tax & Finance Unit

Signature of DOJ Reviewer: *MRodis*

Disclaimer:

If additional information has been requested and you wish to provide it, please resubmit all the required forms updated to include the additional information. Full resubmission will expedite the Initial Eligibility Determination process. Therefore, please include a new RFS form indicating resubmission, revised Appendix A, Budget Form 1, and other supporting documents. Please email your resubmission to arpa@nndoj.org. Please be aware that under Resolution BFS-31-21 a Project or Program can only be reviewed twice, therefore it is critical that you include all the requested additional information for your second submission.


An NNDOJ Initial Eligibility Determination is based on the documents provided, which NNDOJ will assume are true, correct, and complete. Should the Project or Program change in any material way after the initial determination, the requestor must seek the advice of NNDOJ. An initial determination is limited to review of the Project or Program as it relates to whether the Project or Program is a legally allowable use -- it does not serve as an opinion as to whether or not the Project or Program should be funded, nor does it serve as an opinion as to whether or not the amount requested is reasonable or accurate.

FY 2024

THE NAVAJO NATION
PROGRAM BUDGET SUMMARY



PART I Business Unit No.: K211509--		Program Title: Navajo Nation ARP/ANRRF Project Management		Division/Branch: NN DCD				
Prepared By: Edwin J. Begay		Phone No.: 505.870.6252		Email Address: ebegay@nndcd.org				
FUNDING SOURCE(S)	Fiscal Year /Term	Amount	% of Total	PART III. BUDGET SUMMARY	Fund Type Code	(A) NNC Approved Original Budget	(B) Proposed Budget	(C) Difference or Total
Fiscal Rec... 5, 1101	2023/2024	3,479,576	100%	2001 Personnel Expenses				0.00
				3000 Travel Expenses				0.00
				3500 Meeting Expenses				0.00
				4000 Supplies				0.00
				5000 Lease and Rental				0.00
				5500 Communications and Utilities				0.00
				6000 Repairs and Maintenance	6	0	3,479,576	3,479,576.00
				6500 Contractual Services				0.00
				7000 Special Transactions				0.00
				8000 Public Assistance				0.00
				9000 Capital Outlay				0.00
				9500 Matching Funds				0.00
				9500 Indirect Cost				0.00
TOTAL:						\$0.00	3,479,576.00	3,479,576.00
PART IV. POSITIONS AND VEHICLES						(D)		(E)
TOTAL # of Positions Budgeted:						0		0
TOTAL # of Vehicles Budgeted:						0		0
PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE.								
SUBMITTED BY: Adin Michell, DD, Division of Community Development			APPROVED BY: Dr. Buu Van Nygren, NN President			Division Director / Branch Chief's Printed Name		
Program Manager's Signature and Date			Program Manager's Signature and Date			Division Director / Branch Chief's Signature and Date		

PART I. PROGRAM INFORMATION: Business Unit No.: K211509 Program Name/Title: Navajo Nation ARP/ANFRF Project Management																													
PART II. PROGRAM PERFORMANCE CRITERIA: 1. Program Performance Measure: Development monitoring and compliance instruments for quality assurance. Implement monitoring and evaluate chapters through project managers. 2. Program Performance Measure: Conduct meetings with chapters and stakeholders. Complete coordination meetings on a normal basis. 3. Program Performance Measure: 4. Program Performance Measure: 5. Program Performance Measure: 	<table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="width: 15%;">1st QTR</th> <th style="width: 15%;">2nd QTR</th> <th style="width: 15%;">3rd QTR</th> <th style="width: 15%;">4th QTR</th> </tr> <tr> <th>Goal</th> <th>Goal</th> <th>Goal</th> <th>Goal</th> </tr> </thead> <tbody> <tr> <td style="height: 20px;"></td> <td></td> <td></td> <td></td> </tr> <tr> <td style="height: 20px;"></td> <td></td> <td></td> <td></td> </tr> <tr> <td style="height: 20px;"></td> <td></td> <td></td> <td></td> </tr> <tr> <td style="height: 20px;"></td> <td></td> <td></td> <td></td> </tr> <tr> <td style="height: 20px;"></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	1st QTR	2nd QTR	3rd QTR	4th QTR	Goal	Goal	Goal	Goal																				
1st QTR	2nd QTR	3rd QTR	4th QTR																										
Goal	Goal	Goal	Goal																										
PART III. CONCURRENCE/APPROVAL: Arbin Michok, DD, Division of Community Development Program Manager's Printed Name _____ Program Manager's Signature and Date	Dr. Buu Van Nygren, NN President Division Director/Branch Chief's Printed Name  _____ Division Director/Branch Chief's Signature and Date																												

PART I. PROGRAM INFORMATION:			
Program Name/Title: Navajo Nation ARPAINFRF Project Management		Business Unit No.: K211509	
PART II. DETAILED BUDGET:			
(A)	(B)	(C)	(D)
Object Code (LOD 6)	Object Code Description and Justification (LOD 7)	Total by DETAILED Object Code (LOD 8)	Total by MAJOR Object Code (LOD 4)
6500	CONTRACTUAL SERVICES		3,479,576
6590	Subcontracted Services	3,479,576	
	6590 - Subcontracted Services	\$3,479,576.00	
		TOTAL	3,479,576
			3,479,576

THE NAVAJO NATION
PROJECT BUDGET SCHEDULE

PART I. Business Unit No.: K211509
 Project Title: Project Management
 Project Description: Delegate Regional Projects Plan

PART II. Project Information
 Project Type: Chapter Projects
 Planned Start Date: 03.11.24
 Planned End Date: 09.30.2026
 Project Manager: DCD

Check one box:
 Original Budget
 Budget Revision
 Budget Reallocation
 Budget modification

PART III. List Project Task separately, such as Plan, Design, Construct, Equip or Furnish.

PART IV. Use Fiscal Year (FY) Quarters to complete the information below. O = Oct.; N = Nov.; D = Dec., etc.

Task Description	FY 24				FY 25				Expected Completion Date if project exceeds 8 FY Qtrs.
	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	
Setting up BU - OMB	O	N	D	J	A	M	J	J	2026
RFO Process Selection of Firms									
Project Management Working Phase									
Project Close Out									
PART V. Expected Quarterly Expenditures	\$	\$	\$	\$	\$	\$	\$	\$	PROJECT TOTAL
									\$3,479,576.00

THE NAVAJO NATION
SUMMARY OF CHANGES on EXTERNAL GRANT BUDGET
BASED ON CONTRACT MODIFICATION NO. _____
 (For increase or decrease to initial Annual Funding Awarded Only)



PART I. PROGRAM / GRANT INFORMATION:

Title of Program: Division of Community Development - Admin. FMIS Business Unit No. K211509
 Title of Grant : ARPA of 2021 Grant No.: _____
 CFDA No.: _____ Original Funding Period: Start - End: 10/1/21 - 9/30/2026

PART II. BUDGET INFORMATION: In Columns A thru C below, enter data that is in the FMIS currently and at LOD 6.

(A) Cost Type	(B) Description	(C) Revised Budget	(D) Amount of Change (+/-) This Mod. *	(E) Adjusted Budget (Sum of C & D)
				-
6990	Subcontracted Services	10,683,627	3,479,576	14,163,203
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
TOTALS:		10,683,627	3,479,576	14,163,203
CONTRACTS & GRANTS PROGRAM REVENUE:				

* On separate page, provide justification on cost type(s) that are affected in Column D. This is a condition for processing the change. The modified budget will be authorized for use until the change is entered into FMIS by CGS/OMB.

PART III. CERTIFICATION:

Program Manager (print): Paulone Thomas, Dept Mgr II Division/Executive Director (print): Arbin Mitchell, Division Director
 Signature/Date:  Signature/Date: 

PART IV. CGS / OMB USE ONLY

Verified & Recommend Approval: _____ Approval for FMIS Entry: _____
 Contract Analyst - Signature / Date Contracting Officer - Signature / Date

The Navajo Nation hereby immediately allocates NNFRF funds to replace the Navajo Nation CARES Fund funds that were reallocated to the Navajo Nation Hardship Assistance Expenditure Plan pursuant to Navajo Nation Council Resolution No. CJY-67-20 and Naabik'iyáti' Committee Resolutions No. NABIO-49-20 and NABID-63-20, as well as any CARES Fund funding that was voluntarily returned to the Nation because the project approved by the Navajo Nation Council could not be completed by the federal CARES Act deadline(s). OMB, with the assistance of OOC, shall report the amount and status of such allocations to the Naabik'iyáti' Committee and the Office of President and Vice-President no later than sixty (60) days after the effective date of this legislation.

SECTION SEVEN. IMMEDIATE ALLOCATION OF NAVAJO NATION FISCAL RECOVERY FUNDS TO FUND CENTRAL SUPPORT AND REGULATORY SERVICES

- A. The Navajo Nation hereby immediately allocates ten percent (10%) of all Fiscal Recovery Funds received by the Navajo Nation to fund central support service and regulatory costs.
- B. The Office of the President and Vice-President shall be responsible for apportioning ninety percent (90%) of the ten percent (10%) amount amongst Executive Branch programs and offices providing central support and regulatory services, including, the Office of the President and Vice-President, Office of the Controller, Office of Management and Budget, Department of Justice, Navajo Nation Washington Office, Division of Human Resources, Division of Community Development, and other Divisions and offices providing central support and/or regulatory services.
- C. The Speaker of the Navajo Nation Council, after consultation with the Naabik'iyáti' Committee, shall be responsible for apportioning ten percent (10%) of the ten percent (10%) amount amongst Legislative Branch programs and offices providing central support services, including the Office of Legislative Services, Office of Legislative Counsel, Office of the Speaker, and Navajo Nation Council.
- D. The programs and offices receiving NNFRF for central support and/or regulatory services shall use such funding to develop the legal, financial, organizational, managerial, administrative, regulatory, and reporting framework necessary to support the expeditious completion of NNFRF funded projects and the provision of NNFRF funded services.
- E. The detailed budgets for the NNFRF funding allocated here for central support and regulatory services shall be processed through the executive or administrative review process